

Minutes of the Meeting of the Avon Township Supervisors

April 3, 2019

Avon Township Hall, 16881 Queens Road, Avon (MN)

Call to Order: Chair Will Huston called the meeting of the Avon Township Supervisors to order at 7:00 P.M. in the main chamber of the Avon Township Hall.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Will Huston, Mike Linn, John Merdan, Kelly Martini. Excused- Stephen Saupe. Also present – Ken Mergen, Paul Buttweiler (*Deputy Treasurer*), Joe Koopmeiners, and Marion Gondringer (*Deputy Clerk*).

Approval of Agenda: Linn moved to approve the agenda. Merdan second. All in favor. Motion carried.

Minutes: Huston moved to approve the minutes of the March 14, 2019 meeting as presented. Linn second. Two in favor. One abstain (Merdan not present at March 14 meeting). Motion carried.

Planning Commission Report – Ken Mergen

- **Public Hearing - Dave Braegelmann CUP:** on April PC meeting schedule.
- **Public Hearing - Aaron Tschida Variance request:** on April PC meeting schedule.
- **Schneider – Building credit transfer:** Sheryl Schneider requests a building credit transfer from her property in Lake Henry Township. The transferring township, Lake Henry, has agreed to transfer the building credit if Avon Township is willing to accept the transfer. Transfer would be based on 9.3.7, C & D of County Ordinance 439. Motion by Linn to pass Resolution # 04-03-19 to approve the building credit transfer from parcel #16.08647.000 in Lake Henry Township, located at 35269 Cty. Rd. 32, Belgrade, MN, to parcel #03.014654.000, located at 16898 Queens Rd., Avon, MN. Second by Merdan. All in favor. Motion carried.
- **Certificate of Compliance - Blattner – Acme LLC land split request.** Request is to split a 164 parcel (#03.01110.0000) into a four acre parcel and a 160 acre parcel, with Co Rd 50 dividing the parcels. The four acre parcel will be a non-buildable parcel without a building entitlement as all building entitlements will remain with the 160 acre parcel. A conditional use permit is not required because the land is being restricted as a non-buildable parcel. Land is classified as Pre-Ordinance Mining. Motion by Linn to approve Certificate of Compliance to split parcel #03.01110.0000 into a four acre parcel and a 160 acre parcel as divided by Co Rd 50. Second by Merdan. All in favor. Motion carried.
- **Certificate of Compliance – Kevin Locnikar/James and Dennis Schirmers** - request by Kevin Locnikar (18832 Quaker Rd, Avon, Parcel #03.00914.0000) and Dennis & James Schirmers (19004 Quaker Rd, Avon, Parcel # 03.00915.0000) to clarify and adjust the errors in the historic descriptions on the two parcels of land. Certificate of Compliance would clarify property lines by appropriately assigning a small piece of unassigned property. Motion by Linn to approve the Certificate of Compliance for the Locnikar / Schirmers land split. Second by Merdan. All in favor. Motion carried.
- **Solar – Updates** – Huston reports that **FastSun3** is working through the bonding process for the decommissioning required. Current bond proposal is being reviewed by the Township attorney and any further legal reviews will be at the expense of FastSun3.
- **Stearns Community Solar1** - No update.
- **North Peach Dr. off Quaker Rd** – (Schirmers driveway/road) Planning Commission recommends a legal search into the ownership of the roadway with possible reassessment of the legal position of this road. Motion by Linn to seek information as to what the costs would be to explore ownership and vacation of the road. Second by Merdan. All in favor. Motion carried.

Treasurer's Report: Martini presented corrected Cash Flow reports for January, and February months which were previously incorrect. Martini read the Treasurer's Report and presented the Cash Control Statement for the period 3/01/2019 to 3/31/2019 (*below*). Merdan moved to approve the Treasurer's report, including the Cash Control Statement for the month of March, and the corrected Cash Control Statements for the months of January and February. Linn second. All in favor. Motion carried.

March Cash Control Statement:

For the Period : 3/1/2019 To 3/31/2019				
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$132,922.49	\$406.18	\$4,901.95	\$128,426.72
Road and Bridge	\$353,517.78	\$0.00	\$8,477.46	\$345,040.32
Road Damage Deposit	\$1,850.00	\$0.00	\$0.00	\$1,850.00
Fire Fund	\$6,698.91	\$0.00	\$0.00	\$6,698.91
General Capital Projects	\$43,203.82	\$0.00	\$0.00	\$43,203.82
Total	\$538,193.00	\$406.18	\$13,379.41	\$525,219.77

Corrected January Cash Control Statement

For the Period : 1/1/2019 To 1/31/2019				
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$180,459.74	\$3,079.94	\$7,462.91	\$176,076.77
Road and Bridge	\$315,243.47	\$2,916.46	\$2,688.00	\$315,471.93
Road Damage Deposit	\$1,850.00	\$0.00	\$0.00	\$1,850.00
Fire Fund	\$5,807.69	\$891.22	\$0.00	\$6,698.91
General Capital Projects	\$43,160.92	\$42.90	\$0.00	\$43,203.82
Total	\$546,521.82	\$6,930.52	\$10,150.91	\$543,301.43

Corrected February Cash Control Statement

For the Period : 2/1/2019 To 2/28/2019				
<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$176,076.77	\$460.46	\$43,614.74	\$132,922.49
Road and Bridge	\$315,471.93	\$42,262.95	\$4,217.10	\$353,517.78
Road Damage Deposit	\$1,850.00	\$0.00	\$0.00	\$1,850.00
Fire Fund	\$6,698.91	\$0.00	\$0.00	\$6,698.91
General Capital Projects	\$43,203.82	\$0.00	\$0.00	\$43,203.82
Total	\$543,301.43	\$42,723.41	\$47,831.84	\$538,193.00

Claims & Payroll: An employee payroll from March was found to be in error. The error will be rectified with the May payroll. Check #9639, and #9622 were voided. Martini presented the March PERA claims (#3529, #3530), which totaled \$491.30; March April claims (#3531 - #3553) which totaled \$19,366.60. March payroll was \$2634.02, and April payroll was \$2931.73. Linn moved to approve the claims and payroll from April. Merdan second. All in favor. Motion carried.

Martini reminded the board that the request for interest payment return will be submitted for the last time because we are approaching the last payment on the building.

Town Hall Maintenance Report – presented by Joe Koopmeiners

- **Insulation of Maintenance building:** Challenges with adding insulation to the walls were discussed. Additional vendors were suggested and will be explored. Koopmeiners will continue to look into options. The carbon dioxide safety vents seem to leak air into the building. The vent may need to be tested to make sure it is operating correctly.

- **Other tasks accomplished:** New fuel lines on the red truck; new hub is installed; truck oil changed and lubed; 55 gallon drum of oil has been purchased; reserve tank is pumped; 75 yards of salt sand remains. Koopmeiners is addressing challenges with finding a fuel filter/warmer as it has been difficult to find one that will fit.

Road Report

- **Road/Maintenance Report** –Guard rail repair on Tower Rd begins April 4th and should be completed by April 6th; excessive water across a driveway road on Queens was pumped; damaged 911 signs on Co Rd 155 has been replaced by County; concern for the 7 ton road restrictions on 165th near the chicken barn - Huston will contact them to make sure they are not running heavy during road restriction time; Tower Road is showing three bad surface areas which will be addressed during Road Inspection; tractor with a brush boom is being explored; (\$2500/40 hours, with blades, delivery and pick-up costs can be shared with Holdingford Township), supervisors will identify large brush areas during road inspection; Huston will pick up a vehicle for Road Inspection; resident who usually takes stray cats has declined accepting any additional cats.

Public Hearings: *None scheduled.*

Business:

- **Planning Commission Chair & Vice-Chair** will be appointed at the Planning Commission meeting.
- **Joint Planning Board Meeting:** (April 16) to consider the annexation, re-zoning, and subdivision of a portion of a parcel of property located in the Joint Orderly Annexation Area (PID #03.00953.0000, Elmer Kepper farm located at 34503 Angelfish Ave). Discussion included considerations for the fact that the parcel is surrounded by residential areas (with the exception of the school), and the intention is to rezone to commercial. Motion by Huston to represent the Township as being opposed to this if it does not follow the Avon City Future Land Use Map. Second by Merdan. All in favor. Motion carried.
- **Fifth Monday Meeting** scheduled for April 29, 2019, 7:00 PM. Merdan will attend.
- **Construction Site Permit applications** may now be submitted through an online portal at: <https://co.stearns.mn.us/Environment>.

Other/Old Business:

- **Norway Rd:** Detour map and designation form reviewed. Detour is not for interstate traffic, only local traffic already using Norway to get across the interstate.
- **Enterprise column ideas** – Norway Rd project -future Spring or Summer issue.

Recurring Reports:

- **911 sign requests:** none
- **Construction Site Permits received:** Schwalbe Dairy, 36335 County Rd 9, Avon (PID 03.00836.0005) – Grain Bin; Keith Becker, 18006 Co Rd 9, Avon (PID 03.01072.0000) – 40' X 104' House.
- **Feedlot permits** - none
- **Stearns County hearings and actions** – none

Announcements & Brief Reports:

- Advertisement from Carr's Tree Service - Freeport
- Stearns County 2019 Solar Power Production Tax information: Geronimo Solar Garden –production = 4,269.745 Megawatts, Township total = \$1,024.74.
- MAT website now provides a new communications link offering legislative updates and a simplified contact process for connecting with state legislators.
- Gruber information and warranty packet received –(hail damage repairs)
- Revised Stearns County Construction Site Application form

- Noxious Weed Meeting: April 3rd
- Broadband Day on the Hill – April 3, 8:30 a.m.
- Township Officers list has been updated with Stearns/MAT

Announcement of Next Regular Supervisor Meeting: The next regular meeting will be held on Wednesday, May 1, 2019 at 7:00 PM.

Announcement of Other Town Meetings:

- April 16 – 6:30 PM Joint Planning Board
- April 24 – 7:00 PM Planning Commission
- April 27 - 9:00 a.m. – Road Inspection
- April 22 - 7:00 PM – Board of Appeals & Equalization meeting

Adjournment – Merdan moved to adjourn the meeting. Linn second. All in favor. Motion carried.

Respectfully submitted,
Marion Gondringer, Deputy Clerk

Deputy Clerk signature: _____ **date:** _____