

Minutes of the Meeting of the Avon Township Supervisors
December 4, 2013
Avon Township Hall (16881 Queens Road, Avon)

Call to order

Roll Call: Present – Richard Bresnahan, LeRoy Gondringer, John Merdan, Kelly Martini, and Marion Gondringer; Absent by leave – Stephen Saupe. Also present, Attorney Ken Bayliss.

Approval of agenda: Motion by Merdan to approve agenda. Second by Bresnahan. All in favor. Motion carried.

Approval of minutes: Motion by Bresnahan to approve the minutes of the November 6, 2013 Supervisors Meeting as presented. Second by Merdan. All in favor. Motion carried. Motion by Bresnahan to adopt the policy to initial and date each page of the minutes at the time of approval and signing. Second by Merdan. All in favor motion carried.

Treasurer's Report: Martini read the Treasurer's report and provided the Cash Control Statement for the period 11/1/2013 to 11/30/2013 (*below*). Check numbers 7670-7701. Void check number 7674. Bresnahan moved to accept Treasurer's report. Second by Merdan. All in favor. Motion carried.

For the Period of 11/01/2013 to 11/30/2013

<u>Name of Fund</u>	<u>Beginning Bal</u>	<u>Total receipts</u>	<u>Total Disbursed</u>	<u>Ending Bal</u>
General Revenue	\$72,599.44	\$70,436.47	\$74,340.74	\$68,695.17
Road and Bridge	\$356,253.80	\$90,566.87	\$22,519.92	\$424,300.75
Fire	(\$18,599.71)	\$28,277.23	\$0.00	\$9,627.52
Road Damage Deposit	\$600.00	\$0.00	\$200.00	\$400.00
Capital Reserve Fund	\$126,348.99	\$4,478.57	\$36,303.00	\$94,524.56
Total	\$537,202.52	\$193,709.14	\$133,363.66	\$597,548.00

Approval of Claims & Payroll: Martini presented claim numbers 2161-2179. Motion by Bresnahan to approve claims as presented. Second by Merdan. All in favor. Motion carried.

Planning Commission Report:

1. James and LeRoy **Gondringer land split** – Motion by Bresnahan to approve the Conditional Use Permit and Certificate of Compliance for the Gondringer land split. Second by Merdan. Bresnahan and Merdan in favor. Gondringer abstained. Motion carried.

Township Maintenance and Road Report: Joe Koopmeiners

1. Snow plowing update
2. 370th Street ditch repair is completed

Scheduled Business:

1. **Avon Boy Scouts: Hall use.** Motion by Merdan to approve the use of the building for the Avon Boy Scouts Committee meetings for the five Thursdays of: 1/9/14, 2/6/24, 3/6/14, 4/3/14, 5/1/14. Second by Bresnahan. All in favor. Motion carried.
2. Motion by Bresnahan to limit **Hall use** to dates that are not Friday, Saturday, or Sunday. Second by Merdan. All in favor. Motion carried.

3. **March Election:** Filings for open positions (One Supervisor, and Clerk) will be published on December 11th, and 18th, 2013.
4. **Holdingford Lions** request approval for a gambling permit. Motion by Bresnahan to approve the gambling request. Second by Merdan. All in favor. Motion carried.
5. **Maintenance Position:** Agreement for employment terms and duties were reviewed and discussed. Motion by Bresnahan to approve the Agreement of Employment for Joe Koopmeiners as the Maintenance Manager for Avon Township according to the terms specified in the Employment Agreement and to authorize Gondringer as contact person / direct supervisor of employee. Second by Merdan. All in favor. Motion carried.
6. Purchasing **maintenance supplies and tools:** A list of tools and supplies needed was reviewed. Discussion took place concerning the manner in which expenses occurring through this position will be paid. Motion by Bresnahan to authorize Gondringer and Koopmeiners to purchase necessary tools and supplies needed to support Township maintenance up to a purchase price of \$4,000.00. Second by Merdan. All in favor. Motion carried.
7. Discussion took place concerning the purchase of a **dump trailer** for the skid loader, brushing, gravel hauling, and other needs. Bids were reviewed. Motion by Bresnahan to approve Gondringer and Koopmeiners to purchase a skid loader/dump trailer, a snow bucket, and a pallet fork from Midsota Manufacturing in Avon, MN., within a price range of \$11,000.00 to \$12,000.00. Second by Merdan. All in favor. Motion carried.

Other/Old Business:

1. Title for pickup truck has been received.

Reports/Announcements:

1. Property address assigned: Erin and Eric Merdan, 32498 County Road 50, Avon, MN.
2. Certificate of Real Estate Values:
 - a. Buyer - Nathan and Michele Haakonson, (Miguel Diaz property at 32712 182ne Ave, Avon, MN, PID 03.01552.0200 \$435,000)
 - b. Buyer - Gertrude Hoppe, (Rose Ford property at 17857 Upper Spunk Lake Road, Avon, MN, PID 03.01523.0000 \$169,900)
 - c. Buyer - Eric and Erin Merdan, (John Merdan property at County Road 50, Avon, MN, PID 03.01413.0000 \$5,000)
 - d. Buyer - Michael and Rebecca Pierskalla, (Roman Pierskalla property at 37556 Co Rd 155, Avon, MN, PID 03.00707.0000 \$135,000)
 - e. Buyer - Kenneth and Marlene Stang, (Michael Borka property at 14411 325th Street, St. Joseph, MN, PID 03.01475.0210 \$278,000)
3. Assessments Searches:
 - a. Minnesota Housing Finance Agency, 511 1st Street SE, Avon, MN, PID 03.00999.0000
 - b. Ronald and Sandra Kierzek, 35052 Co Rd 9, Avon, MN, PID 03.00904.0006
 - c. Chad and Kimberly Gaebel, 15702 Parkwood Circle, Avon, MN, PID 03.01530.0075

d. Lloyd Koopmeiners/ 14033 370th Street, Avon, MN. PID 03.00861.0010

Announcement of next meeting: January 8, 2014 at 7:30 PM

Adjournment: Motion by Bresnahan to adjourn at 10:25 PM. Second by Merdan. All in favor. Motion carried.

Respectfully submitted,
Marion Gondringer, Deputy Clerk

Supervisor Approval

Richard Bresnahan

LeRoy Gondringer

John Merdan

Attest

Date _____