

# Minutes of the Meeting of the Avon Township Planning Commission

February 24, 2021

Avon Township Hall (16881 Queens Road, Avon)

**Call to Order:** Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall. The meeting was also available online at the following URL: <https://csbsju.zoom.us/j/94391850163>.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Present – LeRoy Gondringer, Ken Mergen, Rich Sanoski, Stephen Saupe, and Lori Yurcyk.

**Approval of Agenda:** A discussion of a letter that was received from the Commerce Department was added to the agenda. Sanoski moved to approve the agenda as amended. Mergen second. All in favor. Motion carried.

**Minutes:** Sanoski moved to approve the minutes from the January 27, 2021 meeting as presented. Mergen second. All in favor. Motion carried.

**Public Hearings** None scheduled

## **Business:**

1. **Yurczyk Oath** – This was Yurczyk’s first meeting. She took the oath of office and began her new term of service.
2. **LRIP Grant – Queens Road** – the Supervisors decided to not apply for a Local Road Improvement Grant to resurface Queens Road this year; there would not be enough time to gather the required information before the deadline. The road to be replaced is approximately two miles. There could be potential wetland issues on the east end. Soil borings might also be required. For the application we will need an estimate on engineering for this road. It was generally agreed to recommend to the Supervisors to wait until later in the year to seek an engineering quote for this project.
3. **Summer 2021 Road Work** – This summer, the Township plans to resurface Narnia Drive, roads in the Blattner addition, Lower Spunk Lane, and Kopyy Road; which collectively total about two miles. It was generally agreed that Sanoski should contact local engineering firms (i.e., StanTec, WSB) to obtain quotes for bid packages prior to the March Supervisors meeting. A preliminary estimate from Jeremy Mathiasen, StanTec, suggests that the costs this year will be approximately \$140K per mile. Mr. Mathiasen also provided estimates of some roads in need of work. The Town goal is to resurface about two miles per year.
4. **Road Maintenance Plan** – The PC went over the working draft of the Road Maintenance Plan. Edits were suggested. The Clerk will make the changes and bring the revised document to the next meeting. Once complete, the document will be forwarded to the Supervisors for their consideration and final approval.
5. **County Hearing** – there will be a County hearing (March 2, 9 AM) concerning modifications to the SHAPE2040 ordinances concerning rural tourism, agriculturally oriented business, accessory dwelling units, agriculture employee housing, and solar fields. The hearing will occur prior to the next Supervisor’s meeting so no recommendations from the Township can be made. However, individuals are welcome to submit personal comments.

6. **Commerce Department Letter** – discussion of the letter was postponed until the Supervisor’s meeting.

**Reports/Announcements**

1. The County has a new form for the Township to use for feedback on rezoning and other issues.

**Other Meetings:** The next PC meeting is March 31, 2021 at 7:00 PM. The next Supervisor’s Meeting is March 3, 2021.

**Adjournment:** Mergen moved to adjourn the meeting at approximately 8:30 PM. Sanoski second. All in favor. Motion carried.

Respectfully submitted,  
Stephen G. Saupe, Clerk

Signature: \_\_\_\_\_

**date:** February 25, 2020

**Approval:**

\_\_\_\_\_  
LeRoy Gondringer, Planning Commission Chair – signature

**date:** \_\_\_\_\_