

Minutes of the Meeting of the Avon Township Planning Commission

September 30, 2020

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chair LeRoy Gondringer called to order the meeting of the Avon Township Planning Commission at 7:00 PM in the Main Chamber of the Town Hall.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – LeRoy Gondringer, Ken Mergen, Kamela Mohs, Rich Sanoski, and Stephen Saupe. Also present: Kelly Martini, and Mike Linn.

Approval of Agenda: A discussion of County Comprehensive Plan, Shape 2020, was added to the agenda. Sanoski moved to approve the agenda as amended. Mohs second. All in favor. Motion carried.

Minutes: Mergen moved to approve the minutes from the August 26, 2020 meeting as presented. Sanoski second. All in favor. Motion carried.

Public Hearings: *none scheduled*

Business:

1. **Dufner Driveway** – Mr. Chase Dufner attended the meeting to discuss options concerning the parking situation on his property at 15636 Parkwood Circle. Mr. Dufner stated that his driveway was too steep to be able to get a two-wheel drive vehicle to the top. He also stated that he needed a place to put his fish house because he couldn't get it to the top of the driveway, either. The Supervisors noted that his parking pad was a safety concern and that parking in the Town road right-of-way is not permitted. Obstructions are not permitted in the right-of-way. Also, in creating the parking pad, Mr. Dufner blocked a culvert, which needs to be opened, and filled in a ditch that needs to be restored. Supervisor Linn has met with Mr. Dufner on the site. Mr. Dufner stated that a neighbor has a similar parking pad so he assumed it was okay to construct one on his property. The PC suggests that Mr. Dufner be sent a letter that: (a) requires him to restore the ditch to its original state, (b) inform him that it is illegal to install or extend a culvert without Town approval, and (c) he cannot park in the right-of-way. If he fails to comply, the Town should hire any necessary work and he will be sent the invoice.
2. **Sand Driveway Permit Update** – Morgan Sand has contacted the County about the wetland in which he proposes to install a new driveway. The Town has not received any final plans/update from Mr. Sand. No action was taken.
3. **Ditch 28** – the County is considering restoring this ditch to allow for better drainage from Two Rivers Lake to prevent some of the homes from flooding after heavy rains. The watershed for the ditch has been expanded. Any resident in the watershed who benefits from the ditch project will be assessed a fee to pay for the restoration. The County is soliciting comments from the public before the County Commissioners consider authorizing the project.
4. **Norway Road sign** – the County has installed an electronic speed sign on Norway Road near Meadowview Road.
5. **Road Maintenance Plan** – It was suggested that the roads should be evaluated in a couple of ways including amount of traffic, cracks, and condition of road surface. Narnia Lane and Queens Road were

mentioned as needing repair. The PC suggested that Koopmeiners could update the road survey he completed two years ago. Our goal should be to resurface at least two miles of roads annually.

- 6. **CARES Funding** – Sanoski is investigating the possibility of installing a handicap accessible door opener for the Hall. Saupe contacted EPA to seek a quote concerning the installation of audio-visual equipment for virtual meetings. We will hopefully receive the quote by the next October Supervisor’s meeting.
- 7. **Shape 2020** – the County will require the Town to complete a new form for rezonings and some Conditional Use Permits. The County also encourages the Town to use the new form to provide input on any County hearing.

Old Business: To be considered at a future meeting: Comprehensive Plan and Vacating Peach Drive N.

Announcements/Reports:

- 1. **Lower Spunk Lane** – We are working with a resident to remove apple trees and a log that are in the Town road right-of-way. Perhaps an encroachment agree could be signed regarding the apple trees, releasing the town from liability if they are damaged by the plows. The resident also indicated that the snowplows have caused ruts in the cul-de-sac, which seems less likely than waster haulers and delivery trucks since the township vehicles are there primarily when the ground is frozen.
- 2. **Rosenberger Septic Variance: County Hearing** – The hearing was held on Monday; no one attended.
- 3. **Joint Powers Area Projects** – Nancy Scott approved the construction site permit (CSP) for Bill and Karen Hennen. They have begun work. Jon Mueller has applied for a CSP to construct a shed. Ms. Scott will handle this one, too.
- 4. **CenturyLink** – alerted the Town to a project in the Spunk Tree Court road right-of-way that will provide service to a single resident. No permit was required because they are only servicing a single home.
- 5. **Mississippi Watershe Restoration Project** – public comments will be accepted until October 14th on the draft report of the Mississippi River – Sartell Major Watershed.

Adjournment: Mohs moved to adjourn the meeting at about 9:00 PM. Sanoski second. All in favor. Motion carried.

Other Meetings: The next PC meeting is October 28, 2020 at 7:00 PM; the next Supervisor’s meeting is October 7th.

Respectfully submitted,
Stephen G. Saupe, Clerk

Signature: _____

date: October 4, 2020

Approval:

LeRoy Gondringer, Planning Commission Chair – signature

date: _____