

Minutes of the Meeting of the Avon Township Planning Commission

May 30, 2012

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chairman Mergen called to order the regular meeting of the Avon Township Planning Commission at 7:30 P.M. in the Main Chamber of the Town Hall.

Pledge: Clerk Saupe led the Pledge of Allegiance.

Roll Call: Present – Gerry Kremers, Ken Mergen, Roger Nelson, Lowell Rushmeyer, and Stephen Saupe.

Approval of Agenda: A variance request by Mr. Steve Schwalbe was added to the agenda. Nelson moved to approve the agenda as amended. Rushmeyer second. All in favor. Motion carried.

Minutes: The term of a Planning Commission member was corrected from five years to three years. Rushmeyer moved to approve the amended minutes of the April 25, 2012 meeting. Kremers second. All in favor. Motion carried.

Public Hearings: *none*

Business:

1. **Albany Telephone** – Mr. Tom Eveslage from Albany Telephone had requested to be placed on the agenda to discuss a project to construct a building in the Town. In the interim, the company selected an alternate site (Chinook Ave) in the City. Mr. Eveslage appeared to alert the Town to this change and that no action by the Town is necessary at this time.
2. **Notch Interim Use Permit Request** – Ms. Linda Notch and her son, Mr. Eric Notch, appeared to discuss placing a mobile home on their 40-acre property. The mobile home would provide lodging for Eric and his family to provide supportive care for her husband. The Notch's will require an Interim Use Permit from the Town. Mergen moved to recommend to the Supervisors to set a public hearing for June 27, 2012 at 7:45 PM to address a request by Donald and Linda Notch to place a mobile home on their property for supportive care. Nelson second. All in favor. Motion carried.
3. **Saint John's Ball Field Renovations** – Mr. Bill Boom appeared to alert the Town to planned renovations of the existing baseball and soccer fields at Saint John's. These fields are in the SE corner of the Town. Saint John's has been working with Ms. Angie Berg (Stearns County Environmental Services) and Colleeville Township on the project. The work will proceed in phases, the first of which will occur this summer to complete the earthwork.
4. **Schwalbe Variance** – Mr. Steve Schwalbe appeared to request a variance to construct a pole barn 70 feet from the center-of-the-road (363rd St.), which is closer than permitted by Town ordinance. Rushmeyer moved to recommend to the Supervisors to set a public hearing for June 27, 2012 at 8:15 PM to address a request by Steve & Lisa Schwalbe to construct a pole

barn 70 feet from the center of 363rd Street. Nelson second. All in favor. Motion carried.

5. **Avon Elementary Meeting in Town Hall** – The principal of Avon Elementary, Ms. Jean Weis-Clough, appeared to inquire about using the Town Hall for a staff workshop in August. The Planning Commission supported the request.

6. **Planning Commission Policies and Application** – The revised “Policies, Procedures, & Performance Standards” and “Application” documents were reviewed. Term limits were corrected from five to three years. Mergen moved to approve the amended “Policies, Procedures, & Performance Standards” and “Application.” Kremers second. All in favor. Motion carried.

Announcements:

1. **Brushing** – Nelson provided an update on brushing that has been completed. Brush will need to be chipped. Brush should not be piled near mailboxes, etc.,

Adjournment: Rushmeyer moved to adjourn the meeting at 8:55 P.M. Mergen second. All in favor. Motion carried.

Next Meeting: The next meeting is June 27, 2012 at 7:30 PM.

Respectfully submitted,
Stephen Saupe, Clerk

Minutes amended & approved:

Ken Mergen, Chair

Date

Attest:

Stephen Saupe, Clerk

Date