

Avon Township  
Stearns County, Minnesota

**Resolution 3-23-11-1**  
**RESOLUTION CREATING A VICE-CHAIR POSITION ON THE**  
**TOWN BOARD**

**WHEREAS**, the town board chair performs a number of duties on behalf of the town and the town board including, but not limited to, signing town checks, acting as the presiding officer of board meetings, and signing various documents on behalf of the town board;

**WHEREAS**, the board determines it is necessary to designate a vice-chair on the town board to perform the duties of the chair in his/her absence in order to insure timely and efficient operation of the board and to promote compliance with legal requirements such as the prompt payment law;

**NOW, THEREFORE, BE IT RESOLVED**, that the town board of Avon Township does hereby create the position of vice-chair on the town board with all the powers of the chair to be exercised as needed in the chair's absence;

**BE IT FURTHER RESOLVED**, that the town board shall designate, by motion, a supervisor as the vice-chair at the town's reorganizational meeting and at such other times as it deems necessary.

Adopted this 23<sup>rd</sup> day of March 2011.

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Town Chair

Attest: \_\_\_\_\_ Stephen G. Saupe \_\_\_\_\_  
Town Clerk