

Minutes of the Meeting of the Avon Township Planning Commission

February 28, 2024

Avon Township Hall (16881 Queens Road, Avon)

Call to Order: Chair Yurczyk called to order the meeting of the Avon Township Planning Commission (PC) at 7:00 PM in the Main Chamber of the Town Hall. The meeting was also available via Zoom at the following URL: <https://us02web.zoom.us/j/8325486945> (PIN: AvonTown).

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Craig Blonigen (*via Zoom*), Marion Gondringer (*Acting Clerk*), Rich Sanoski, Andrew Wensmann, and Lori Yurczyk (*Chair*). Absent: Stephen Saupe. Also present: LeRoy Gondringer & Kelly Martini.

Approval of Agenda: Wensmann moved to approve the agenda as presented. Sanoski second. All in favor. Motion carried.

Minutes: Sanoski moved to approve the minutes from the January 31, 2024 meeting as presented. Blonigen second. All in favor. Motion carried.

Public Hearings: *none*

Public Comments: *none*

Business:

1. **Annual Meeting Agenda** – the PC reviewed the tentative agenda for the upcoming Annual Meeting. Sanoski will present the PC report. Possible moderators were suggested and included Will Huston and Mark Casey. They should be contacted prior to the meeting to see if they are available and willing to serve. The Fire Department report will be presented by a Fire Department representative. Sanoski will find out who will do this at the upcoming Fire Board meeting. No other suggestions were made for the agenda.
2. **Possible Agenda Items** for Future PC meetings – ideas included reviewing forms (*i.e.*, variance application packet), review fee & wage schedule, town hall use/application, and zoning requests. Blonigen moved to recommend to the Supervisors to authorize the PC to discuss at a future meeting the aforementioned ideas. Wensmann second. All in favor. Motion carried.

Reports/Announcements:

1. none

Next Meeting: The next PC meeting is March 27, 2024 at 7:00 PM (*see 'Call to Order' for the Zoom log-in*).

Other Meetings: Other Upcoming Meetings/Events include (*see 'Call to Order' for the Zoom log-in*):

- Public Accuracy Test – PNP – March 2, 10 AM
- Presidential Nominating Primary – Mar 5 (7 AM – 8 PM)
- Supervisors Meeting – March 7, 2024; 7:00 PM
- Township Election, Annual Meeting & Board of Canvass meeting – March 12
- Town Hall open to accept absentee ballots – March 9 (10 AM – 12 PM), March 11, 1-5 PM
- Public Accuracy Test Township Election – March 9, 10:15 AM
- Qualification Meeting – March 20 (7 PM)
- LBAE Meeting – April 15th, 6:00 PM
- Board of Supervisors – April 3, 2024; 7:00 PM

- Audit Board Meeting – April 15, 7:00 PM

Adjournment: Sanoski moved to adjourn the meeting at about 7:17 PM. Meeting adjourned.

Respectfully submitted,
Stephen G. Saupe, Clerk

date: March 2, 2024

Approval:

Lori Yurczyk, *Planning Commission Chair – signature*

date: _____