

# Minutes of the Meeting of the Avon Township Supervisors

March 6, 2013

Avon Township Hall; 16881 Queens Road, Avon, MN

**Call to Order:** Chairman Gondringer called the meeting of the Avon Township Supervisors to order at 7:30 P.M.

**Pledge:** The Pledge of Allegiance was recited.

**Roll Call:** Present – Richard Bresnahan, LeRoy Gondringer, Kelly Martini, John Merdan, and Stephen Saupe.

**Approval of Agenda:** Added to the agenda was a discussion of the salt shed. Merdan moved to approve the revised agenda. Bresnahan second. All in favor. Motion carried.

**Minutes:** Bresnahan moved to approve the minutes of the February 6, 2013 meeting as presented. Merdan second. All in favor. Motion carried.

**Treasurer's Report:** Martini read the Treasurer's Report and provided the Cash Control Statement for the period 2/01/2013 to 2/28/2013 (*below*). Bresnahan moved to approve the Treasurer's report. Merdan second. All in favor. Motion carried.

## For the Period 02/01/2013 to 02/28/2013

<b>Name of Fund</b>	<b>Beginning Balance</b>	<b>Total Receipts</b>	<b>Total Disbursed</b>	<b>Ending Balance</b>
General Revenue	\$47,833.45	\$2,073.28	\$4,271.51	\$45,635.22
Road and Bridge	\$290,177.66	\$2,599.35	\$6,762.92	\$286,014.09
Fire	\$7,412.07	\$761.04	\$0.00	\$8,173.11
Road Damage Deposit	\$200.00	\$0.00	\$0.00	\$200.00
Capital Reserve Fund	\$81,779.87	\$120.29	\$0.00	\$81,900.16
<b>Total</b>	<b>\$427,403.05</b>	<b>\$5,553.96</b>	<b>\$11,034.43</b>	<b>\$421,922.58</b>

**Claims & Payroll:** Martini presented claims 2000 – 2010. Our fuel invoice from *The Store* was lower than usual because of a credit for overpayment last month. Bresnahan moved to approve the payroll and the claims. Merdan second. All in favor. Motion carried.

**Road Report:** The following items were discussed:

1. Buettner Property – Town Attorney Adam Ripple gave the opinion that there shouldn't be a problem with access to the property as long as it was going across a Town easement.
2. Plowing – Plows were sent out a couple of times during the last storm. There is about four feet of salt left in the shed. A complaint was received from a resident on Lower Spunk Road about piling too much snow in her drive. Supervisor Gondringer inspected the situation and unfortunately there is not much that can be done due to the narrowness of the road and the volume of snow that we've had this winter.
3. Ditch Mowing – A request to submit a proposal for mowing road ditches was received from MN Engineering.

4. Bridge Inspection – The County Highway Department found no deficiencies in Town bridges.
5. Bosl – A correction for the 911 address of Mr. Bosl was noted.

**Public Hearing:** *none scheduled*

**Planning Commission Report:** Mr. Ken Mergen, Planning Commission Chair, presented the Planning Commission report. He reported that the Planning Commission addressed three main issues:

1. Wunderlich Plat – A plat from Mr. Jim Wunderlich was approved and signed. The Supervisors had previously approved the same plat. The Wunderlich's had problems with their surveyor.
2. 145<sup>th</sup> Ave – Mr. Mark Sand requested permission to reduce the height of a hill on 145<sup>th</sup> to make it easier to get his machinery out of the fields he is renting from Saint John's. The Planning Commission is waiting for confirmation of the request from Saint John's. The Supervisors will inspect the situation during Road Inspection and will request a representative from Saint John's to meet at the site.
3. Staffing – The Planning Commission recommended a modification of the existing process/forms for reappointing a member to the board. Bresnahan moved to approve the new process and forms. Merdan second. All in favor. The Planning Commission has no problems whether or not Rushmeyer's vacancy is filled.

### **Scheduled/Other Business**

1. Himsl Plat – Frank & Karla Himsl appeared to request that the Town sign and approve the plat for their property. Merdan moved to approve and sign the Himsl plat. Bresnahan second. All in favor. Motion carried.
2. Plat Signatures – The Town will request that surveyors prepare future plats to be signed by the Chair of the Supervisors and Chair of the Planning Commission.
3. Smith Certificate of Compliance – Mr. Casey Smith appeared to initiate a request for a Certificate of Compliance to split a 5-acre building site from his family farm. Mr. Smith will attend the Planning Commission meeting in March.
4. Merdan CUP – Eric Merdan appeared to request a Conditional Use Permit to split two acres from the family farm. Merdan will attend the Planning Commission meeting in March. The clerk will confirm with the County that Mr. Merdan requires a CUP and Mr. Smith a Certificate of Compliance.
5. Special Assessment Searches – Bresnahan moved to charge \$25.00 for Special Assessment Searches. Merdan second. All in favor. Motion carried.
6. Internet – Internet options for the Town Hall were discussed. Bresnahan moved to contact Albany Telephone for a five-day trial for Internet service. Merdan second. All in favor. Motion carried.
7. Annual Meeting – Bresnahan moved to approve the final version of the Annual Meeting agenda. Merdan second. All in favor. Motion carried. A certificate will be presented to Lowell Rushmeyer for his service on the Planning Board. Pizza from *The Landing* will be provided at the end of the

meeting. Cookies and juice will be available between the end of the election and the start of the Canvass Board/Annual Meeting. Signup sheets (including one for an email distribution list) will be made available.

8. SCORE Grant – The clerk will notify the County that we are applying for a SCORE grant for \$1000 for compost waste disposal.
9. Township Spring Short Courses – Merdan moved to authorize approval for Board members to attend a Spring Short Course. Bresnahan second. All in favor. Motion carried.
10. Gambling Permit – Bresnahan moved to approve a gambling permit for a St. Anna Sportsmen’s Club event on May 18, 2013. Merdan second. All in favor. Motion carried.
11. Mergen Evaluation – The term of Ken Mergen, Planning Commission Chair, ends in April. The Supervisor’s evaluated Mr. Mergen’s performance. Bresnahan moved to approve an exemplary review for Mr. Ken Mergen. Merdan second. All in favor. Motion carried.
12. Peach Drive Parking – the clerk has been in contact with the DNR concerning parking along Peach Drive. We are waiting for a response.
13. Joint Planning Board Report – Bresnahan provided a summary of the Joint Planning Board meeting that was held at the Town Hall. The board discussed: (a) the need to hold a public hearing to correct the zoning for Mr. Scott Spanier’s property on Poverty Point from Urban Expansion to R-1; (b) a Township property, located south of the Town salt shed that is for sale, but lacks road access; and (c) Avon City well-head protection plan.
14. Salt Shed – Gondringer reported that Mr. Steve Plantenberg will provide at no cost to the Town information about the cost of a new salt shed.
15. Fire Board Report – The City seems open to joint ownership of the Fire Department. The Town was billed for improvements to the parking area. Collecting for illegal burns is the responsibility of the City.
16. CTAS – Martini reported that the Town would likely be billed for \$300 to pay for CTAS program updates.
17. Levy Amount – The Supervisors decided that the Town will request voter approval of a 2014 levy amount of \$424,100. This amount is divided among the following funds: General Revenue - \$153,900; Road & Bridge - \$196,700; Fire - \$63,500; Capital Reserve - \$10,000.

### **Old Business**

1. Newsletter – we will consider publishing a newsletter. Possible topics include the option to receive email updates from the Town, no-spray list, brushing issues and the compost facility.

### **Reports/Announcements**

1. A Township Benefit Program brochure was received.

- 2. The Town received from the County a Notice of Public Hearing to enact Ordinance Number 484 related to CUP's, feedlot setbacks, etc.
- 3. The Technology Exchange Newsletter was received.
- 4. Xcel notified the Town of a rate increase.
- 5. The Town Officers Association Meeting will be held April 25<sup>th</sup> at 7:35 PM.
- 6. Midcontinent Cable sent an notice about their equal employment policy.
- 7. A resident called concerning setbacks to a chicken barn.

**Adjournment:** Bresnahan moved to adjourn the meeting at 10:20 PM. Merdan second. All in favor. Motion carried.

**Announcement of Next Meeting:** The next meeting will be held on Wednesday, April 3, 2013 at 7:30 PM.

Respectfully submitted,  
 Stephen G. Saupe, Clerk

Supervisor Approval:

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 Richard Bresnahan

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 LeRoy Gondringer

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 John Merdan

Attest

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 date