

**Minutes of the Avon Township Building Committee Meeting**  
**6 January, 2010**  
**Avon City Hall**

**Present:** Ken Mergen, Lee Larkey, Ed Springer, Jr., Roger Nelson, Stephen Saupe, Richard Bresnahan, John Merdan, and Renee Smith. Dan Tideman (GLT Architects) and Steve Plantenberg (Construction Manager, RA Morton) were also present.

**Call to Order** – The meeting began at 8:00 PM.

**Business/Discussion**

1. Minutes – Minutes from the previous (30 December) meeting were not reviewed.
2. Discussion of Revised Drawings – Based on the discussions from the previous meeting, Mr. Tideman prepared revised drawings for the proposed township hall and maintenance shed. The following issues were discussed.

A. Site. The buildings will be located in the SE corner of the property because this area is the flattest and will require least amount of earth-moving and hence, a lower cost for construction. Buildings must comply with a 50 foot setback from the wetland and with appropriate setbacks from the southern and eastern borders of the property. The buildings are situated to allow for potential expansion in the future.

B. Township Hall Building – The building will be approximately 30 x 100 feet. A meeting room will make up approximately half of the structure. It was generally agreed that the meeting room could be a little smaller (10%) to allow more room for storage and other areas.

A small kitchen with space for a refrigerator and sink was included. It was generally agreed that the kitchen should be bigger to accommodate, at a minimum, more storage space/cabinets.

There was agreement that the entryway should be reconfigured to avoid having the restrooms the major view entering the building.

A door from the meeting hall to the parking area will be included in the final plans.

C. Maintenance Shed – The preliminary drawings showed the shed to be a rectangle, 48 x 80, with four bays. A utility room and bathroom will be in the NE corner. Entry will be from doors on the north and south walls. Pre-cast concrete panels were considered but rejected in favor wood frame construction to save money, which could ultimately be used

for other needs (i.e., geothermal heating, plow trucks).

3. Adjourn – The meeting adjourned at approximately 9:30 PM.

**Next Meeting:** January 20<sup>th</sup>, 8:00 PM; Avon City Hall.

Respectfully submitted,

Stephen Saupe, Deputy Clerk