

**Minutes of the Avon Township Building Committee Meeting**  
**30 December, 2009**  
**Avon City Hall**

**Present:** Ken Mergen, Lee Larkey, Ed Springer, Jr., Roger Nelson, Stephen Saupe, Ken Mergen, Richard Bresnahan, John Merdan, Renee Smith, and Rick Pogatschnik. Dan Tidemann (GLT Architects) and Steve Plantenberg (Construction Manager, RA Morton) were also present.

**Call to Order** – Chair Richard Bresnahan called the meeting to order at 7:00 PM.

**Business/Discussion**

1. Minutes – There were no major changes/additions to the minutes from the 16 December, 2009 meeting. The minutes will be forwarded to the Supervisor's.
2. Future Meeting Dates – Future meetings will be held on: Jan 6<sup>th</sup>, Jan 20<sup>th</sup>, Jan 27<sup>th</sup>, Feb 3<sup>rd</sup>, 17<sup>th</sup>, and 24<sup>th</sup>. The meetings will all start at 8:00 PM. Some will be held at the beginning of the regularly scheduled meetings of the Supervisors and the Planning Board. Committee members are asked to mark these dates on their calendar.
3. Contract – Mr. Tidemann brought copies of the contract that are to be signed. Bresnahan will take to the Supervisors for approval.
4. Discussion of Preliminary Drawings – Mr. Tidemann brought copies of preliminary drawings/concepts for the group to critique. He presented this information and sought clarification on some questions.

A. Site. The plat map showed that the site has lots of contours. There is a wetland in the NE corner and water flows roughly diagonally from the NE to SW corner. The best place for the facility is the SE corner of the property, primarily because it will require the least amount of earth moving and it is located near the proposed septic sites. The driveway would arise from roughly the middle of the property, again because of contour following a 'ridge'. It will pass through a lower 'drainage' area and will have culverts to permit water flow.

B. One vs. Two Buildings – Mr. Tidemann recommended two buildings versus one, largely because it would blend into the neighborhood better than one large structure. Mr. Plantenberg prepared a cost analysis of approximate costs of building one versus two structures using different materials. No matter what materials are used, two buildings will cost more to construct.

C. Building Locations – The preliminary drawings showed possible placement of the two buildings in an L-shaped pattern; the town hall would run east/west facing south and the maintenance shed would be north/south facing west. The salt shed could be on the south. The drawback of this plan is that the entry view wouldn't be too good. Putting the town hall on the south has the drawback of a north exposure.

D. Meeting Room – Space for 100 people was considered large enough. For any exceptionally large group that is expected, the maintenance facility could be used.

E. Kitchen – No kitchen was included in the plan.

5. Adjourn – The meeting adjourned at 8:00 PM. to allow for the start of the Planning Board meeting.

**Next Meeting:** January 6<sup>th</sup>, 8:00 PM; Avon City Hall.

Respectfully submitted,

Stephen Saupe, Deputy Clerk