

Minutes of the Avon Township Building Committee Meeting
16 December, 2009
Avon City Hall

Present: Ken Mergen, Lee Larkey, Ed Springer, Jr., LeRoy Gondringer, Roger Nelson, Zoe Graul, Stephen Saupe, Ken Mergen, Richard Bresnahan, Kelly Martini, John Merdan, Lee Larkey, Renee Smith, and Rick Pogatschnik. Steve Plantenberg (Construction Manager, RA Morton) was also present.

Call to Order – Chair Richard Bresnahan called the meeting to order at 8:00 PM.

Business/Discussion

1. **RFP's** - Plantenberg began the meeting by providing some background about the Request for Proposal process. An RFP was sent to several area architects. Design proposals were received back from GLT Architects, Mahler Associates, Negen Inc, and Hagemeister Mack.
2. **Meeting Overview** – Plantenberg stated that he had examined the design proposals and recommended, with approval from the Supervisors, bringing two firms in for an interview. The two that were selected were chosen on the basis of completeness of the proposal, experience, cost, etc. Hagemeister Mack was not further considered largely because of their higher bid and Negen Inc. was not further considered because they had less work experience and their projects were usually design/build for contractors. Plantenberg stated that the Committee was welcome to consider other firms as well. Mr. Dan Tideman (GLT Architects) and Graeme Mahler (Mahler Associates) were the ones invited to tonight's meeting.
3. **GLT Architects** – Mr. Dan Tidemann representing GLT Architects arrived at 8:15 and provided a brief overview of his company, etc. He informally discussed a variety of issues included the advantages/disadvantages of one vs. two buildings, expandability, roof height issues if a single structure, costs of geothermal systems (high), feasibility of our timeline (it is). He said that their fee is standard and is not based on the cost of the project.
4. **Mahler Associates** – Mr. Graeme Mahler representing Mahler Associates arrived at 9:00 and presented the group the proposal by his company. Mr. Mahler prepared a detailed booklet outlining the advantages/disadvantages of various construction materials (i.e., precast vs steel) as well as other related issues. He related a building project to a three-legged stool with the legs being cost-time-quality. They all have to balance for the stool to remain upright. He seemed to like pre-cast panels and suggested one building might be the best structure for the money. When asked about the optional costs in his bid, he indicated that they would be comfortable with RA Morton handling Bid Assistance & Construction Administration.

5. Summary – following Mr. Mahler’s presentation the committee discussed the two architectural firms. Some individuals valued GLT’s experience and previous work experience with RA Morton, while others valued Mahler’s extensive preparation and professional presentation. The final vote was 6 votes GLT, 4 votes Mahler Associates. One individual was undecided.

6. Adjourn – The meeting adjourned approximately 10:40 PM.

Next Meeting: December 23th, 7:00 PM; Avon City Hall.

Respectfully submitted,

Stephen Saupe, Deputy Clerk