

Avon Township Board of Audit Meeting – February 10, 2015 Tentative Agenda

1. Call to order – 7:30 PM
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Scheduled Business
 - a. Examine / Audit Town accounts – prepare report of items audited and allowed and disallowed, the nature of each, and the person to whom allowed or disallowed.
 - b. Prepare Financial Report (for Annual Meeting. Includes a detailed accounting of claims allowed & disallowed, nature of the claims, and from whom the claims were made.)
 - c. Develop budget for next year
 - d. Determine levy

Avon Township – Summary of Levy Amounts				
Fund	2013	2014	2015	2016
General Revenue	\$149,400	\$153,900	\$145,200	
Road & Bridge	\$201,200	\$196,700	\$205,900	
Fire	\$63,500	\$63,500	\$63,500	
Capital Reserve	\$10,000	\$10,000	\$10,000	
Total	\$424,100	\$424,100	\$424,100	

6. Adjournment

General Procedures:

1. Five days before the Annual Meeting Treasurer provides Clerk a written statement of money received from the County and other sources, money paid out and received, from which accounts, when each item was received or paid, unexpended balances.
2. Clerk posts Financial Report at Town Hall (within ½ hour of Annual meeting).
3. Budget must be approved by September 15th